

Date	26.01.2026														
Chair	Wenjin Xiong														
Minute	Petronella Tolmacz														
Attendees:															
Carolyn Wynne, Heather Sears, Jason Begley, James Malcolm, Samena Rashid, Jayne Beaufoy, Kate Marsh, Jim Park, Vasile Palade, Katy Morrison, Ali Raza, Sana Cheruvallil, Manasa Achutha, Soyoung Kim, Ahmed-Kaisa Mohamed, Manasa Achutha, Preeti Suri, Lauren McKillop, Masy Vasic, Suman Pant, Murti Cook, Bushra Zaidi															
Staff	Carolyn Wynne, Heather Sears, Jason Begley, James Malcolm, Samena Rashid, Jayne Beaufoy, Kate Marsh, Jim Park, Vasile Palade, Katy Morrison														
Reps	Ali Raza, Sana Cheruvallil, Manasa Achutha, Soyoung Kim, Ahmed-Kaisa Mohamed, Manasa Achutha, Preeti Suri, Lauren McKillop, Masy Vasic, Suman Pant, Matt Cook, Bushra Zaidi														
Your SU	Petronella Tolmacz														
FEEDBACK LOG															
Agenda Item	Centre	Type	Summary of Item	Summary of discussion	SMART Action	Action responsible to	Feedback status	Outstanding Actions from Previous Meeting/s							
6.1	Research Wide	Learning Opportunities	7009 Access, this has been raised previously, to find out how the PGRs can get more teaching opportunities in order to access 7009 Module. Research reps had reached out to Ian T. regarding this, and there has been back and forth emails, and this has been quite frustrating for PGRs. 7009 Module team have shared that they would not be delivering this module this academic year, due to low numbers from PGRs.	Research Reps to reach out to Dr Messaoud. PGR Reps Meeting Dr Messaoud on 15/09/25 SU staff to go ahead to reach out to college staff and state the need to share opportunities for PGR students. PT to find the outside of the meeting.	With Dr. Messaoud leaving the university, Sophie messaged each college individually, just 2 replied back: CEEs and SHC. We will push to have a chat with the module leader for 7009CRB. CEEs: CEEs are keen to increase the opportunities for PhD students to participate in the delivery of our curriculum however there are challenges to overcome to be able to create these opportunities. The main one is that approval to appoint to the PhD teaching role is required at the central recruitment panel (because payment is involved) which limits our ability to be agile in this space. The request needs to be accompanied by a robust business case about why we need the resource and when we need it. SHC: In the School of Health and Care we can certainly find ways to enable PhD students to gain teaching experience with us for the purpose of their AHEA Accredited Course. We would actively welcome their input in relation to a wide range of courses. We can provide the benefit of teaching observations (where needed), feedback, and exposure to being part of a module	SN/PT/ Reps	Resolved	RVF1							
11.2	AoB	Students' Union	N/A	Rep Recruitment - We would need support from PGR Leads and current Reps. So BW and SU staff would reach out via email to ask for recommendations for research rep recruitment in their centres.	BW to send initial email to all reps and PGR Leads for support with rep recruitment. To be raised by PT again.	BW/PT, Reps, PGR Leads	Resolved	RVF1							
11	CRBS	Learning Resources	Students would like more storage space and for the heaters to be fixed.	This needs to be raised with the PGR Lead and centre director.	Students got new space.	WX	Resolved	RVF2							
11	CRCG	Learning Resources	There is no CCTV, and students feel unsafe.	This needs to be raised with the PGR Lead and centre director.	Soroush Farzambar: We have 3 labs in C-ALPS and they are managed by different lab leads. Could you ask the PGR(s) which lab they felt unsafe in so that I can address this with the relevant lab lead?	WX/PT	Resolved	RVF2							
11	CRBS	Learning Resources	Not enough monitors for the available desks in the centre. Students would like their own office space.	This needs to be raised with the PGR Lead and centre director.	-We currently have JAG27 available for PGRs alone, with 20 hot desks available. Each has a monitor and a few have two for dual work if required. -We also have 3 small offices available for booking: JAG27A, JAG27B and JAG27C. PGRs can request time alone in these rooms through outlook. -BA010A is also available, 10 desks, each with a monitor. It's a quieter space for those that want to use it.	WX/PT	Resolved	RVF2							
8	Research Wide	Learning Opportunities	The 7009CRB teaching experience continues to present challenges for students.	-PT to follow up on the outcome of the meeting with Dr. Messaoud -Academic development - staff changes and redundancies are causing a lot of problems. -the governors decided students will not get the unpaid teaching opportunities. -With so much restructuring and change, it's becoming very difficult to offer teaching opportunities to the students.	The current module leader is retiring and the person who is replacing him has been off sick. We will try and invite the new module leader to the next RVF.	WX/PT	Open	RVF2							
11	CRCG	Learning Opportunities	Students would like dedicated spaces.	Follow up with the PGR lead.	N/A	PT and WX	Open	RVF3							
11	Research Wide	Academic Support	Is there anyone replacing Dr. Messaoud? His role was specific to help the students get those teaching	No, unfortunately.	N/A	N/A	Answered	RVF3							
11	Research Wide	Learning Resources	The 7009CRB teaching experience continues to present challenges for students.	The issue of PGR teaching opportunities has been raised with the Governors, which I think I reported at the last meeting. This has now also been discussed by the Senior Leadership Team in the Vice Chancellor the Deputy Vice Chancellors who are moving this forward to support and encourage schools and colleges to provide teaching opps	Will invite the module leader to the next RVF.	PT and WX	Open	RVF3							
7.12	C-DaRE	Organisation & Management	Stipend payed late.	Email Carolyn Wynne to discuss the issue.	PT to follow up on this.	PT and WX	Open	RVF3							
	General	Students' Union	Wenjin to share the results of her survey to PGR leads.	N/A	N/A	WX	Open	RVF3							
9	DRC Update	Other	PRP extensions	Students can check the SharePoint.	N/A	N/A	Answered	RVF3							
9	DRC Update	Other	RESEARCH CAPABILITY AND DEVELOPMENT (RCAD) CONFERENCE 18, 19 AND 20 MAY, 2026	<ul style="list-style-type: none"> Monday 18 May (On-line) – focus on part-time and distance PGR oral presentations and development opportunities for all PGRs. Tuesday 19 May (Edin Bank) – half day event- oral presentations and posters. Wednesday 20 May (Square One) – half day event- PGR of the Year and Supervisory Team of the Year presentations and celebration event. 	RCAD 2026 to include (with mix of online and in-person options): <ul style="list-style-type: none"> Outstanding Supervisory Team of the year PGF of the Year competition RCAD Preparation Programme: RCAD Introduction Webinar Abstract Development & Feedback (in place and online) Abstract Peer Review Workshop Perfecting your Elevator Pitch/3MT workshop (in place and online) Planning and Designing and Effective Poster Presentation 	N/A	Answered	RVF3							
9	DRC Update	Other	Supervisory changes-lifecycle are working to those changes still.	N/A	N/A	N/A	Answered	RVF3							
9	DRC Update	Other	PGR lifecycle team received a change proposal invite.	N/A	N/A	N/A	Answered	RVF3							