

| Date                                                                                                                                                                                                                                                                                                                           | 26.01.2026         |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------|---------------------------------------------|
| Chair                                                                                                                                                                                                                                                                                                                          | Wenlin Xiong       |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| Minute                                                                                                                                                                                                                                                                                                                         | Petronela Tolmactu |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| <b>Attendees:</b>                                                                                                                                                                                                                                                                                                              |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| Carolyn Wynne, Heather Sears, Jason Begley, James Malcolm, Samena Rashid, Jayne Beaufay, Kate Marsh, Jin Park, Vasilje Paljadic, Katy Morrison, Ali Raza, Sana Cheruvuilli, Manasa Achutha, Soyoung Kim, Ahmed-Kalae Mohamed, Manasa Achutha, Preethi Surt, Lauren McKillop, Malay Vasile, Suman Pant, Matt Cook, Bushra Zaidi |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| <b>Staff</b>                                                                                                                                                                                                                                                                                                                   |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| Carolyn Wynne, Heather Sears, Jason Begley, James Malcolm, Samena Rashid, Jayne Beaufay, Kate Marsh, Jin Park, Vasilje Paljadic, Katy Morrison                                                                                                                                                                                 |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| <b>Reps</b>                                                                                                                                                                                                                                                                                                                    |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| Ali Raza, Sana Cheruvuilli, Manasa Achutha, Soyoung Kim, Ahmed-Kalae Mohamed, Manasa Achutha, Preethi Surt, Lauren McKillop, Malay Vasile, Suman Pant, Matt Cook, Bushra Zaidi                                                                                                                                                 |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| <b>Your SU</b>                                                                                                                                                                                                                                                                                                                 |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| Petronela Tolmactu                                                                                                                                                                                                                                                                                                             |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| FEEDBACK LOG                                                                                                                                                                                                                                                                                                                   |                    |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |                 |                                             |
| Agenda Item                                                                                                                                                                                                                                                                                                                    | Centre             | Type                      | Summary of Item                                                                                                                                                                                                                                                                                                                                                                                                                       | Summary of discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | SMART Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Action responsible to  | Feedback status | Outstanding Actions from Previous Meeting/s |
| 6.1                                                                                                                                                                                                                                                                                                                            | Research Wide      | Learning Opportunities    | 7009 Access, this has been raised previously, to find out how the PGRs can get more teaching opportunities in order to access 7009 Module.<br><br>Research reps had reached out to Ian T. regarding this, and there has been back and forth emails, and this has been quite frustrating for PGRs.<br><br>7009 Module team have shared that they would not be delivering this module this academic year, due to low numbers from PGRs. | Research Reps to reach out to Dr Messaoud.<br>PGR Reps Meeting Dr Messaoud on 15/09/25<br><br>SU staff to go ahead to reach out to college staff and state the need to share opportunities for PGR students.<br><br>PT to find the outside of the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | With Dr. Messaoud leaving the university, Sophie messaged each college individually, just 2 replied back: CEES and SHC. We will push to have a chat with the module leader for 7009SCR8.<br><br>CEES: CEES are keen to increase the opportunities for PhD students to participate in the delivery of our curriculum however there are challenges to overcome to be able to create these opportunities. The main one is that approval to appoint to the PhD teaching role is required at the central recruitment panel (because payment is involved) which limits our ability to be agile in this space. The request needs to be accompanied by a robust business case about why we need the resource and when we need it.<br><br>SHC: In the School of Health and Care we can certainly find ways to enable PhD students to gain teaching experience with us for the purpose of their AFHEA Accredited Course. We would actively welcome their input in relation to a wide range of courses. We can provide the benefit of teaching observations (where needed), feedback, and exposure to being part of a module | SN/PT / Reps           | Resolved        | RVF1                                        |
| 11.2                                                                                                                                                                                                                                                                                                                           | AoB                | Students' Union           | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                   | Rep Recruitment – We would need support from PGR Leads and current Reps. So BW and SU staff would reach out via email to ask for recommendations for research rep recruitment in their centres.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | BW to send initial email to all reps and PGR Leads for support with rep recruitment.<br><b>To be raised by PT again.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | BW/PT, Reps, PGR Leads | Resolved        | RVF1                                        |
| 11                                                                                                                                                                                                                                                                                                                             | CRBS               | Learning Resources        | Students would like more storage space and for the heaters to be fixed.                                                                                                                                                                                                                                                                                                                                                               | This needs to be raised with the PGR Lead and centre director.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Students got new space                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | WX                     | Resolved        | RVF2                                        |
| 11                                                                                                                                                                                                                                                                                                                             | CECG               | Learning Resources        | There is no CCTV, and students feel unsafe.                                                                                                                                                                                                                                                                                                                                                                                           | This needs to be raised with the PGR Lead and centre director.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Soroush Faramash:<br>We have 3 labs in C-ALPS and they are managed by different lab leads.<br>Could you ask the PGR(s) which lab they felt unsafe in so that I can address this with the relevant lab lead?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | WX/PT                  | Resolved        | RVF2                                        |
| 11                                                                                                                                                                                                                                                                                                                             | CRBS               | Learning Resources        | Not enough monitors for the available desks in the centre. Students would like their own office space.                                                                                                                                                                                                                                                                                                                                | This needs to be raised with the PGR Lead and centre director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ~We currently have JAG27 available for PGRs alone, with 20 hot desks available. Each has a monitor and a few have two for dual work if required.<br>~We also have 3 small offices available for booking: JAG 27A, JAG27B and JAG27C. PGRs can request time alone in these rooms through outbook.<br>~JAG10A is also available, 10 hot desks, each with a monitor. It's a quieter space for those that want to use it.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | WX/PT                  | Resolved        | RVF2                                        |
| 8                                                                                                                                                                                                                                                                                                                              | Research Wide      | Learning Opportunities    | The 7009CR8 teaching experience continues to present challenges for students.                                                                                                                                                                                                                                                                                                                                                         | ~PT to follow up on the outcome of the meeting with Dr. Messaoud<br>~Academic development – staff changes and redundancies are causing a lot of problems.<br>~The governors decided students will not get the unpaid teaching opportunities<br>~With so much restructuring and change, it's becoming very difficult to offer teaching opportunities to the students.                                                                                                                                                                                                                                                                                                                                                                                                                                         | The current module leader is retiring and the person who is replacing Ian has been off sick. We will try and invite the new module leader to the next RVF.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | WX<br>PT               | Open            | RVF2                                        |
| 11                                                                                                                                                                                                                                                                                                                             | CECG               | Learning Opportunities    | Students would like dedicated spaces.                                                                                                                                                                                                                                                                                                                                                                                                 | Follow up with the PGR lead.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | PT and WX              | Open            | RVF3                                        |
| 11                                                                                                                                                                                                                                                                                                                             | Research Wide      | Academic Support          | Is there anyone replacing Dr Messaoud? His role was specific to help the students get those teaching                                                                                                                                                                                                                                                                                                                                  | No, unfortunately.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | N/A                    | Answered        | RVF3                                        |
| 11                                                                                                                                                                                                                                                                                                                             | Research Wide      | Learning Resources        | The 7009CR8 teaching experience continues to present challenges for students.                                                                                                                                                                                                                                                                                                                                                         | The issue of PGR teaching opportunities has been raised with the Governors, which I think I reported at the last meeting. This has now also been discussed by the Senior Leadership Team i.e. the Vice Chancellor the Deputy Vice Chancellors who are moving this forward to support and encourage schools and colleges to provide teaching opps                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Will invite the module leader to the next RVF.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | PT and WX              | Open            | RVF3                                        |
| 7.12                                                                                                                                                                                                                                                                                                                           | C-DaRE             | Organisation & Management | Stoipend payed late.                                                                                                                                                                                                                                                                                                                                                                                                                  | Email Carolyn Wynne to discuss the issue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | PT to follow up on this.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | PT and WX              | Open            | RVF3                                        |
|                                                                                                                                                                                                                                                                                                                                | General            | Students' Union           | Wenlin to share the results of her survey to PGR leads.                                                                                                                                                                                                                                                                                                                                                                               | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | WX                     | Open            | RVF3                                        |
| 9                                                                                                                                                                                                                                                                                                                              | DRC Update         | Other                     | PRP extensions                                                                                                                                                                                                                                                                                                                                                                                                                        | Students can check the Sharepoint.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | N/A                    | Answered        | RVF3                                        |
| 9                                                                                                                                                                                                                                                                                                                              | DRC Update         | Other                     | RESEARCH CAPABILITY AND DEVELOPMENT (RCAD) CONFERENCE: 18, 19 AND 20 MAY, 2025                                                                                                                                                                                                                                                                                                                                                        | • Monday 18 May (On-line) – focus on part-time and distance PGR oral presentations and development opportunities for all PGR<br>• Tuesday 19 May (Etn Bank) – half day event– oral presentations and posters<br>• Wednesday 20 May (Square One) – half day event– PGR of the Year and Supervisory Team of the Year presentations and celebration event.<br>RCAD 2026 to include (with mix of online and in-person options):<br>• Outstanding Supervisory Team of the year<br>• PGR of the Year competition<br>• RCAD Preparation Programme<br>• RCAD Introduction Webinar<br>• Abstract Development & Feedback (in place and online)<br>• Abstract Peer Review Workshop<br>• Perfecting your Elevator Pitch/3MT workshop (in place and online)<br>• Planning and Designing and Effective Poster Presentation | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | N/A                    | Answered        | RVF3                                        |
| 9                                                                                                                                                                                                                                                                                                                              | DRC Update         | Other                     | Supervisory changes-lifecycles are working to those changes still.                                                                                                                                                                                                                                                                                                                                                                    | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | N/A                    | Answered        | RVF3                                        |
| 9                                                                                                                                                                                                                                                                                                                              | DRC Update         | Other                     | PGR lifecycle team received a change proposal invite.                                                                                                                                                                                                                                                                                                                                                                                 | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | N/A                    | Answered        | RVF3                                        |